



## **PROGRAM GUIDE**

**2023-24**

A Ministry of Grace Baptist Church  
and Middletown Christian Schools

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## PROGRAM CONTACTS

### HOME SCHOOL Program Contact:

Kristi Green    OFFICE: (513) 423-4542 ext 1159  
Email [kgreen@mcseagles.net](mailto:kgreen@mcseagles.net)  
Website [www.homeschool.mcseagles.net](http://www.homeschool.mcseagles.net)

### PROGRAM PROVIDERS:

#### MIDDLETOWN CHRISTIAN SCHOOLS

##### Physical Address:

*Middletown Christian Schools  
3011 North Union Road  
Franklin, Ohio 45005*

##### Main Phone Directory

- MCS Phone – (513) 423-4542
- MCS Fax – (513) 261-6841

### PROGRAM VISSIONARIES:

#### GRACE BAPTIST CHURCH

**PASTOR:** Max Fernandez

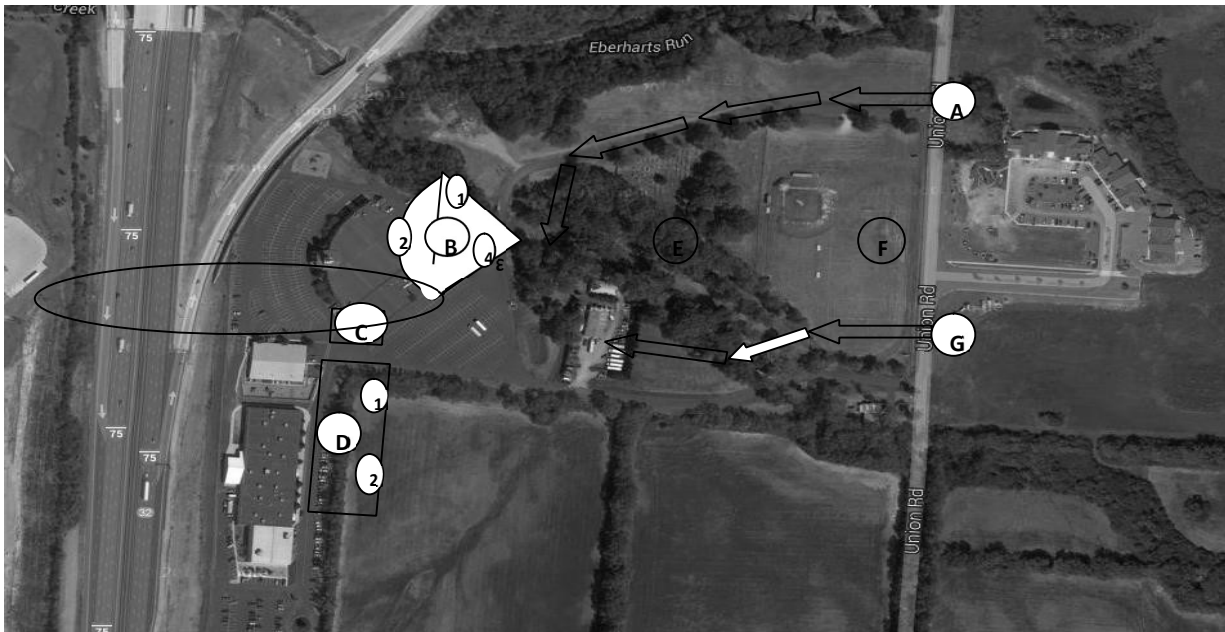
**ADDRESS:** 3023 North Union Road Franklin, Ohio 45005

**TELEPHONE:** 513-423-4658

**EMAIL:** [info@cometogbc.com](mailto:info@cometogbc.com)

**WEBSITE:** <http://cometogbc.com/>

**MAP OF THE CAMPUS**



- A) North entrance
- B) Grace Baptist Church building
  - 1 Church office entrance
  - 2 Front church/sanctuary entrances
- C) Early Learning Center (ELC) - Preschool building

- D) Middletown Christian Schools (K-12)
  - 1 Supply shop/ Cafetorium entrance
  - 2 Office/Gymnasium entrance
- E) Park/picnic area
- F) Soccer field
- G) South Entrance

**DIRECTIONS TO OUR SCHOOL**

*Finding Middletown Christian Schools is a simple thing due to our close proximity to the Interstate*

**FROM THE NORTH**

Travel south down Interstate 75, take the Middletown exit and head east on S.R. 122. Travel to the CVS on the right. Turn right onto Union Road and follow it until you see our entrance on the right.

**FROM THE SOUTH**

Travel north up Interstate 75, take the Middletown exit and head east on S.R. 122. Travel to the CVS on the right. Turn right onto Union Road and follow it until you see our entrance on the right.

**FROM THE EAST**

Travel west across S.R. 122. Turn left onto Union Road and follow it until you see our entrance on the right.

**FROM THE WEST**

Travel east to S.R. 122. Follow 122 under the I-75 overpass. Travel to the CVS on the right. Turn right onto Union Road and follow it until you see our entrance on the right.

## THE PROGRAM'S VISION

In 2013, MCS created a position to research and develop a program to touch a larger section of the Christian community with MCS and GBC resources. The home-school outreach program is the materialization of a vision birthed by Pastor Max Fernandez of the Grace Baptist Church.

The church and the school administrators realize that the choice a family makes regarding their children's education is very personal and very sacred. If a family chooses to assert their beliefs through Christian education, the church and the school want to be available to the local community with affirmations and resources.

We have designed the program to encourage all parents in their desire to provide a Christian education. Middletown Christian Schools claims the mandate and hope that their students are "Soaring Higher" with the gospel opportunity. With the wealth of talent at MCS at the home-educated families' fingertips, the home school program will be "Giving Wings to Christian Education."

## THE PROGRAM'S HISTORY

MCS created the Home School program in 2013.

## THE PROGRAM 'S MISSION

Grace Baptist Church seeks to minister to the *home school community* through Middletown Christian Schools.

We want to support the Christian family's God-honoring decision to educate children at home by offering a partnership that embraces home, church and school.

We will provide resources that benefit and compliment the effort to educate at home.

We will assist if there is a need for professional direction and guidance.

Most importantly, we will maintain an intentional relationship with the families that will allow the home and the school to collaborate in Christian education.

## THE PROGRAM'S INSPIRATION

### Exodus 17: 8-13

<sup>8</sup> Now Amalek came and fought with Israel in Rephidim. <sup>9</sup> And Moses said to Joshua, "Choose us some men and go out, fight with Amalek. Tomorrow I will stand on the top of the hill with the rod of God in my hand." <sup>10</sup> So Joshua did as Moses said to him, and fought with Amalek. And Moses, Aaron, and Hur went up to the top of the hill. <sup>11</sup> And so it was, when Moses held up his hand, that Israel prevailed; and when he let down his hand, Amalek prevailed. <sup>12</sup> But Moses' hands became heavy; so they took a stone and put it under him, and he sat on it. **And Aaron and Hur supported his hands, one on one side, and the other on the other side; and his hands were steady until the going down of the sun.** <sup>13</sup> So Joshua defeated Amalek and his people with the edge of the sword.

The task at hand for Moses and the Israelite nation appeared to be insurmountable. A strong enemy army had engaged the Israelites in battle. Just as God used Aaron and Hur to support Moses' hands during a time of tremendous trial and struggle, we hope that MCS can be a help to parents taking on the incredible mission to educate at home. We want to be the hands that hold up the discouraged, the challenged or the weary. God has blessed the school with abundant resources for us to use to encourage and sustain the efforts at home.

## PROGRAM ELIGIBILITY

The MCS designed the Homeschool ministry to aid the family that has taken on the commitment to **educate independently** at home without the supervision or intervention of other educational institutions. Recognizing that there are many ways and means to home school, we have designated the benefits of the Homeschool program for the family not helped by other programs.

## DEFINITION AND ACCOUNTABILITY OF HOME SCHOOLING

Pursuant to OH Administrative Code Section 3301-34, "Home education must be in accordance with law." This requires that home school families notify their local superintendent of their intentions, provide the necessary student identification and information, and assure the local school "...that home education will include the following...(a) Language, reading, spelling, and writing; (b) Geography, history of the United States and Ohio; and national, state, and local government; (c) Mathematics; (d) Science; (e) Health; (f) Physical education; (g) Fine arts, including music; and (h) First aid, safety, and fire prevention." **Under the OAC definitions for home schooling, the parent or guardian is the primary provider of the instruction.**

It is important to us that partnering families bring experience and accountability to the program. Therefore, a home schooling family is eligible for the MCS Homeschool program if:

1. They can provide documentation of proof that they have successfully completed at least one year of home schooling prior to applying to the program. *Hardship exceptions will be considered by the school board on a case by case basis and if there is availability in the program.*
  - Documentation may be any one of the following:
    - Copy of the previous year's letter of compliance from the local superintendent
    - Copy of the previous year's assessment from a certified teacher
    - Copy of the previous year's electronic school's grade report
2. They can provide documentation that they have notified the local superintendent of their intentions and have received the school district's letter of acknowledgement for the ensuing year.
  - If you have not yet received the current year's documentation, you should submit last year's documentation and this year's letter of intent to the superintendent.

We are looking for applicants that are:

- committed to independent home schooling and its inherent benefits
- willing to provide regular and intentional feedback regarding the program
- have a positive attitude toward the program's mission and objectives
- able to represent both the school and the home school community well

## ATTENDANCE POLICY

Per the MCS Handbook, the only reason for excused absences are sickness, bereavement, doctor's appointment, or approved special request. All college visits require special approval and the student must have completed a college visit form and have turned it in to the office for approval prior to the visit.

Absence from school due to sickness, bereavement, or doctor's/dental appointment should be reported to the school office **BEFORE 8:30 am on the morning of the absence.** Absences not reported will be judged unexcused. Please email [Tlykins@mcseagles.net](mailto:Tlykins@mcseagles.net) or 513 423 4542 ext 100 to report absences.

"Special Absences Requests" (vacations, college visits (must fill out a form) must be submitted in writing prior to the absence. The Principal must approve all such requests in advance. "Special Absences" will be limited to 10 days per year. Student absences, for any reason, exceeding 24 days during the school year, will jeopardize promotion and/or graduation. A High School student may exceed 24 days in a year IF they are involved in a co-op and are taking a full credit hour class (5 days/week). This will be on a case by case basis and must be approved by the Homeschool Coordinator and MCS Administration. You may call anytime during the night and leave a message on the attendance line by selecting the attendance line Option # 2 on your keypad or email [Tlykins@mcseagles.net](mailto:Tlykins@mcseagles.net)

# HOME & SCHOOL PARTNERSHIP 6<sup>th</sup> through 12<sup>th</sup> grade

## ANNUAL FAMILY PARTNERSHIP FEE:

**Early registration on or before July 31st, 2023**

**\$500**

**REGISTRATION AFTER JULY 31, 2023**

**\$600**

### **INCLUDED IN THE SCHOOL'S PARTNERSHIP WITH THE HOME SCHOOL FAMILY:**

The program is a paid partnership offering elementary resources, upper level classes and senior year benefits. The partnership makes a variety of MCS services, resources, and activities available to the family. Families can choose to utilize whichever services that benefit their home schooling efforts.

Your benefits include:

- 👉 A family registration fee that covers all the siblings in the family
- 👉 Access to classes and special services through the school
- 👉 1 semester of 1 class at \$200 off
- 👉 All other classes at \$525 per semester
- 👉 The opportunity to participate in sports, academic competitions (spelling bee, speech meet), field trips and various campus activities, both extracurricular, club oriented and during school. Additional fees are assessed for sports and other activities (see fee sheet)
- 👉 The option to take the annual Iowa achievement test (\$85/student)

### **INCLUDED IN THE HOME SCHOOL FAMILY'S PARTNERSHIP WITH THE SCHOOL:**

In partnership with the school, we ask that the families provide a portion of volunteer hours throughout the school-year to invest in the continuation of the program. The number of hours required will be based on the number of classes your children take through MCS. Volunteer hours can be applied toward study hall monitoring, special Homeschool events or MCS school activities. Teen family members are welcome to help fulfill the family's required volunteer time if the opportunity arises. Families who complete the volunteer hours will be placed on a priority list for the following year and will receive the preference if there are closing classes during enrollment or limited openings in the Homeschool program.

STUDENT INVOLVEMENT	REQUIRED VOLUNTEER HOURS
One class	10 hours
Two classes	20 hours
Three classes	30 hours
More than 3 classes	40 hours

You may pay \$15 per hour (times the number of hours you are required to volunteer) to be exempt from the volunteer hours.

## PARTNERSHIP QUICK LIST OF RESOURCES

### SERVICES & OPPORTUNITIES INCLUDED IN THE PARTNERSHIP:

- Program time Aug-May
- One semester of one class per child at \$200 off (Grades 6-12)
- Strings program (Grades 3-12, depending upon readiness of child)
- Optional Enrichment program for Grades 1-5, additional \$250 for school year (Without Partnership, \$500 per child, per school year for Enrichment program)
- Opportunity to take standardized testing or have a portfolio assessment on MCS Campus
- Inclusion in ACSI competitions (speech, math, art & spelling) with additional fee
- Elementary activities (\*field trips, special days, library services) ○ \*Some field trips may require per student costs for the trip
- Picture day for Home School Partners and inclusion in the MCS yearbook (\*picture pkg not included in registration)
- Regular Chapel services
- PSAT & ASVAB on site (PSAT cost is \$20, currently there is no cost for ASVAB)
- Help with transcript suggestions
- Assistance with class enrollments

### 👉 SERVICES WITH FEES AND DISCOUNTS PROVIDED BY THE PARTNERSHIP (see the descriptions for program details)

#### PARTICIPATION FEE

- ✧ Strings program (starting in the 3<sup>rd</sup> grade)
- ✧ Additional time with certified teacher for year-end assessments
- ✧ Sports opportunities
- ✧ Invitation to the Bob Jones Fine Arts Festival (Grades 9-12)

### 👉 ADDITIONAL BENEFITS FOR SENIORS:

- Invitation to Senior year activities; participation costs not included
  - Inclusion in **Senior year trip** • Inclusion in **Senior year banquet**
  - **Graduation ceremony** (no diploma given from school; can be provided by parent)

## PARTNERSHIP DETAILS

**ANNUAL FEE: \$500 Plus volunteer hours\***

✧ PER FAMILY ANNUAL



The *Partnership* aims to help the home school family with students of every age but specifically targets advantages related to 6th through 12th grades. Under the partnership, the home school family can receive specified services and benefits from MCS to aid in their home school endeavor. For a single per year family fee, the entire family can share advantages through the MCS Christian education ministry. The annual fee covers the months of August through May of the registered school year. Services and benefits begin once the family pays the fee in full. ***The partnership fee (also referred to as the registration fee) is nonrefundable and nontransferable.*** Compared to other programs that offer participation fees per student, the MCS Homeschool family price is unique and cost effective. We encourage you to explore the many areas available to your family.

- Late registration after 6/30/23 \$600
  - A. Students enrolling in classes for the first time are required to take a placement test for readiness if they do not have a current Terra Nova or Iowa test to submit. A testing fee will be added to the registration fee. Current testing fee is \$30.
  - B. The registration fee is nonrefundable once program services are implemented. The program will not provide refunds for unused services or missed deadlines during the school year.

#### ❖ AVAILABILITY

Program services and benefits will be made available from August of the enrolling school year through May of the same school year. The offices and personnel will be accessible during this standard working season and during normal working hours. Typically, student services will not be obtainable, and personnel will not be available during the summer months of June and July.

#### \* STRINGS PROGRAM (starting in the 3rd grade)

MCS has a vibrant Strings program that continues to grow and amaze the community. The students can join the program as early as the third grade. The program meets on Tuesdays and Thursdays to practice. Home school partners are welcome to involve their students. The instructor can take beginners through the 5th grade. By 6th grade, however, the student must have prior experience on the instrument, through either private lessons or consistent group performance. The instructor reserves the right to evaluate the student and make the final decision regarding skill level and readiness. The home school family will be responsible for the rental of the instrument and the annual tuition. Students will not need a placement test for this opportunity, but the family will have a curriculum fee since it is using class time.

*\*At this time in our Homeschool program, MCS and the supportive intervention team are not equipped to accommodate Section 504 Plans, ETRs or IEPs for home school students. If you know or suspect that your child is dealing with special needs issues, please make sure he/she is adequately suited for the classroom situation you are choosing for him/her. Difficulties in the classroom or with assignments arising from special need circumstances could result in your child's dismissal from the class or the program. Please contact the MCS admissions office if you are interested in regular intervention assistance through full-time enrollment.*

#### ❖ YEAR-END TEACHER ASSESSMENTS

Families committed to the annual partnership can obtain their year-end assessment with a certified teacher through MCS. The assessment fee is \$50.00 for the first hour. If the number of children or advising time necessitates more than an hour, there will be a \$30/hour charge for additional time.

- *Parents must schedule assessments by appointment and in advance of the year-end rush. Please keep in mind that the staff reduces office hours during June and July. If you would like to schedule your assessment during this time, you will need to do so before school closes in May.*

#### ❖ ACHIEVEMENT TESTS- Iowa Partnered families may take advantage of the annual Terra Nova achievement tests given to the MCS students for a fee of \$85.00. Home school students will take the Terra Nova tests with the HSC during regular school hours. The Guidance Office must have a count for tests early in the year

**ACSI ACADEMIC COMPETITIONS**

MCS is part of a Christian school collaborative called ACSI. Through the ACSI organization, the school has access to many extra academic events, such as Art Festivals, Speech Meets, Spelling Bees, and Creative Writing Contests. MCS regularly participates in the elementary Speech Meet and Spelling Bee. We invite partnered home school students to participate in any of the featured ACSI competitions. Home school students will prepare and compete at the school level to determine their qualification for the regional meet. Only qualifying students can participate at the ACSI regional level. Homeschool students will attend the competitions under a designated “home school” banner in conjunction with our MCS students. This special inclusion has a limited number of entries so our Homeschool students may be required to go through an elimination round to determine which Homeschool students will represent our program and MCS. Parents within partnered families are encouraged to aid in the organization and supervision of the events. Participating students and their families may be responsible for some travel obligations to local meets.

✧ **ELEMENTARY ACTIVITIES**

The school encourages partnered families to join the various extra activities offered to the MCS students, such as field trips, special days, and library services. The program guidelines expect home school families to cover the extra costs that may be required for field trip participation. The elementary home school student will be expected to blend into MCS dress-code guidelines, and a parent will be required to accompany the group. Current calendar events include:

- Chapel
- The Library Scholastic Book Sales Days
- The Christmas Shoppe
- Fall and Spring Band/Strings concerts
- Fall and Spring Choir concerts
- Drama presentations
- Individual class field trips
- Missionary visits
- Field Days and walk a thon

✧ **PICTURE DAY FOR HOME SCHOOL PARTNERS**

MCS has an annual picture day that home school partners are welcome to take advantage of for group and individual school pictures. The school will provide a picture day during regular school hours and will offer package deals through their solicited photographer. The pictures of our Homeschool students and their participation in school activities will be included in the annual yearbook.

✧ **SPORTS**

Homeschool program participants are eligible to play any of the sports offered to MCS students. High school students must enroll in 1 full credit hour class. Families will be responsible for paying the athletic fees and uniform purchases associated with the sports in which they are involved. Please watch for important details regarding deadlines and sign-ups provided through the program communications.

✧ **REGULAR CHAPEL SERVICES**

MCS has a tremendous discipleship outreach to the students through the student chapel services. The elementary (grades K-5) chapel meets every Thursday with special speakers and activities. The upper level (grades 6-12) meet for a 3 day series each month. Special speakers engage and interact with the students. The school arranges class schedules to absorb the extracurricular time by shortening each class by 10 minutes. Parents and students of partnered families are welcome to attend. Please watch the Homeschool calendar for times and details each month.

✧ **PSAT TESTS ON SITE**

As part of the partnership, the home school family can utilize the PSAT testing service. The current cost is \$20/student. The guidance office gives this SAT pre-test to 11th graders in October as a preparation for the actual SAT taken for college entrance. *\*The Guidance Office must count students for test materials by the end of the first week of school.*

✧ **ASVAB TESTS ON SITE**

As part of the partnership, the home school family can utilize the ASVAB testing service. The guidance office gives this military multi-aptitude test to 11th graders in September as a preparation for the actual test given before joining the military. The test, however, is not just for military recruitment. It is an important tool to use in discovering your child's specific aptitudes and skill sets. We encourage all students to take the test for the beneficial information it provides whether they are focused on the military, technical/trade school or college. *\*The Guidance Office must count students for test materials by the end of the first week of school.*

✧ **HELP WITH TRANSCRIPT SUGGESTIONS**

The independent home school parent is responsible for providing the high school transcript at the end of the high school education. The MCS Home School Coordinator can help with advice and information in regards to this obligation. Although we cannot furnish official transcript documentation, we can offer you strategic instruction on how to create a paper trail system that will be functional in compiling the necessary information for the home school transcript. The HSC can give transcript help by appointment.

✧ **ASSISTANCE WITH CLASS ENROLLMENTS**

The HSC is available to assist you in evaluating what classes will meet your child's needs. Whether it is finding the necessary classes to work with your schedule or determining the proper fit for your child's academic goals, the HSC will provide you with the information you need to make the most appropriate decision. We understand that home schooling is unique for every family and every child. We want your decision for class enrollment to be made with confidence.

✧ **BOB JONES FINE ARTS FESTIVAL**

Each year, MCS gives the 9th-12th graders an opportunity to visit Bob Jones University (S.C.) for the annual Fine Arts Festival. The festival is a weeklong event in November that highlights students interested in areas of music (vocals & instrumentals), preaching, drama, news broadcasting, and art. The students prepare a project according to the festival guidelines and then present their projects on site in South Carolina. The school asks for a small registration fee to hold the student's spot, which they return once the student attends. The only other cost associated is the money needed for food while traveling. Homeschool partners are welcome to participate. Please watch for important deadlines for participation.

✧ **VARIETY OF CLASSES**

MCS has a variety of program class options for students.

**On-Campus Classes**—Students in grades 6 through 12 can take classes on campus with our full-time MCS students. This opportunity allows home school partners to fulfill elective credit and group interaction opportunities as well as vital core academic studies. It also permits high school students who wish to play sports to participate. Parents pay a curriculum fee of \$50 per class enrollment. A home school partnered student may take up to 3 or 4 classes (3 1/2 credit hours) per year. The only exception to the maximum of 3.5 credit hours is if a Bible course is desired. If a student wishes to enroll for a Bible class, they can exceed the minimum 3.5 credit hours.

**CLASSES OFFERED ON CAMPUS (Based on 2023-24 schedules)**

**CHAPEL** (Once a month for 3 days)

**JUNIOR HIGH**

Language (6, 7, 8)  
 Reading (6, 7, 8)  
 Math (leveled by ability) *Alg 1 offered for qualifying eighth grade students*  
 Bible (6, 7, 8)  
 History (6, 7, 8)  
 PE (6, 7, 8)  
 Band (6, 7, 8)  
 Strings (placed by ability)  
 Science (6, 7, 8)  
 Art (6, 7, 8) - *may not be offered every year to all 3 grades*  
 Choir (6, 7, 8)  
 Computer (8th only)

**HIGH SCHOOL**

**LANGUAGE ARTS**

English 9  
 English 9-Honors  
 English 10  
 English 10- Honors  
 English 11  
 English 11- Honors

English 12  
 English 12- Honors  
 Creative Writing & Drama  
 Speech/Oral Interpretation

**MATHEMATICS**

Algebra 1  
 Algebra 2  
 Algebra 2A-(1/2 year span)  
 Algebra 2B-(2/2 year span)  
 Geometry  
 Advanced Math (Trigonometry)  
 Consumer Math  
 Calculus

**HISTORY/ SOCIAL SCIENCES**

US History 1  
 Government & Economics (includes Financial literacy)  
 World History 1  
 Geography (Semester)

**FOREIGN LANGUAGE**

Spanish 1  
 Spanish 2  
 Spanish 3  
 American Sign Language 1  
 American Sign Language 2  
**French 1 and 2**

**SCIENCE**

Physical Science  
 Biology  
 Physics  
 Anatomy  
 Chemistry  
 Astronomy (Semester)  
 Geology (Semester)

**COMPUTER SCIENCE**

Computer: Word, Excel, Power Pt, Office 360  
 Computer Science Principles

**ELECTIVES**

Yearbook  
 Christian Character  
 Health  
 Life Skills  
 Culinary & Sewing (Life Skills 2)  
 Bible  
 Art 1  
 Art 2  
 Band (M-W-F)  
 Choir (T-TH)  
 Strings/Orchestra (T-TH)  
 PE

✧ **SENIOR YEAR ACTIVITIES**


- ✧ **INCLUSION IN SENIOR YEAR TRIP**
- ✧ **INCLUSION IN SENIOR YEAR BANQUET**
- ✧ **SENIOR SPORTS EVENT ACKNOWLEDGEMENTS**









Homeschool partners with a 12th grade student will be invited to participate in the various senior year activities. The partnered family must meet the necessary deadlines to be included. Currently, the deadline is the end of August for the current school year.

✧ **GRADUATION CEREMONY**

Since the independent home school parents are responsible for the provision of records and the final transcript, the school will not give a diploma. However, the parent can furnish the home school diploma and the student can join the march and the ceremony along with the MCS students. Deadline to be included is the end of August. Parents must purchase cap, gown, tassel and diploma cover.

**OTHER CONSIDERATIONS FOR PARTNERSHIP**

 **PARTNERING WITH THE PRIMARY INSTRUCTOR** Our program recognizes and encourages the independence of home schooling. Under the OH Revised Code Section 3301-34, "Home education must be in accordance with law." This requires that home school families notify their local superintendent of their intentions, provide the necessary student identification and information, and assure the local district that the required subjects are being covered. According to the ORC definitions for home schooling, the parent or guardian is the primary provider of the instruction. In an effort to support and protect the home-schooling option, MCS interprets the statute to mean that the parents will act on behalf of the student as the supervising teacher and will contribute to at least half of the daily/yearly teaching. This perception of independent home schooling sets the framework for the MCS Homeschool program policy. The parent attends field trips with the child as the teacher and the school provides no more than half of the intended instruction. MCS, through the Homeschool program is partnering with you, the primary instructor of the child.

-  **PAYMENT PLANS** Partnered parents may pay for classes in full at the beginning of the year or monthly with FACTS. Payments should be in good standing before the first day of classes. Services and benefits begin once the agreed payment plan is fulfilled. Families who opt for the payment plans will not receive scheduled services if the scheduled payments are overdue. The program will not provide end of term documentation for coursework until the family is current on payments.
-  **"FACTS" PAYMENT OPTION** MCS uses FACTS Tuition Management for families preferring (11) monthly tuition payments. There is a yearly \$55 fee charged per FACTS contract. There is one contract per family. Some partners may wish to arrange a payment plan through FACTS. Please contact the Home School Coordinator for assistance. Families who opt for the payment plans will not receive scheduled services if the scheduled payments are overdue. The program will not provide end of term documentation for coursework until the family is current on payments.
-  **ACTIVITY FEES** The annual partnership fee covers the general list of services and opportunities. There may be additional fees for activities and events that are required from all student participants. These costs may include, but are not limited to, field trips, class activities, lab supplies, curriculum fees, and special event ticketing. Please see fee list.
-  **SCHOOL BOARD POLICY FOR MIDDLE SCHOOL/HIGH SCHOOL CLASS SCHEDULE CHANGES (Add/Drop Class):**
- Students may drop courses within the 1<sup>st</sup> week (5 class days) of class (per date of enrollment) without academic penalty or financial penalty. There will be no refunds or class changes after the drop deadline.
- Students may add courses within the first week of the beginning of the class (or date of enrollment), if the schedule allows and there are available seats in the class. Any missed classwork must be made up in a timely manner.
- Students withdrawing BEFORE the 5<sup>th</sup> week of the semester will have records indicating Withdrawal Passing or Withdrawal Failing. Classes dropped after the 5<sup>th</sup> week of the semester will appear on reports as an F no matter the withdrawal grade. Students must complete the appropriate schedule change request form. The administration will make the final decision on any requested change.
-  **AGES FOR CLASSES** MCS will allow students in the 6th through 12th grades to take regular weekly classes. There are no regular class opportunities for grades K through 5<sup>th</sup> included in the Partnership program, with the exception of one class, the Strings Program. However, there are regular activities and school events in which the lower elementary students can participate.
-  **ELEMENTARY DRESS CODE** The school expects Elementary students to *blend into the dress code* if taking advantage of temporary activities on campus or with classes. Please refer to the Dress Code section. We have provided the MCS Dress code guidelines in this Program booklet for your convenience.
-  **UPPER LEVEL DRESS CODE** The school expects junior high and high school students to *be in uniform* if taking advantage of classes or activities with MCS students. This will require the purchase of a uniform. Parents can purchase uniforms as new through the school vendors or as used through the school's consignment shop. Please refer to the Dress Code section. We have provided the MCS Dress code guidelines in this Program booklet for your convenience.
-  **MCS GENERAL POLICIES** MCS expects families and home school students to follow the policies and protocol of MCS families for any school activities, including activity dress attire and behavior codes. MCS reserves the right to use discretion concerning the discipline policy for any breach of contract. If after reasonable communication there is no resolution or compliance to policy, MCS can expel a student from class and dismiss a family from the program without refund.

## MCS DRESS CODE

**MCS Homeschool participants in grades K through 5** must **blend into the acceptable dress attire** when participating in activities with the MCS students. This would mean wearing clothes that are of the same style and close to the same color as the required dress code.

**MCS Homeschool participants in grades 6 through 12** must **conform to the acceptable dress attire** when participating in activities with the MCS students. This would mean purchasing a uniform that meets the expectations of the school. Parents can purchase uniforms as new through the school vendors or as used through the school's consignment shop.

**All MCS Homeschool participants, parents and students included,** must comply with the **regular activity dress code** when on campus for any home school exercises, MCS after school programs or MCS sports events.

## GUIDING SPIRIT OF THE DRESS CODE

The Bible teaches that we should adorn ourselves in modest apparel. The dress code at Middletown Christian Schools is in keeping with this principle and seeks to provide a comfortable atmosphere for students while in school. The following is a guide. The administration reserves the right to make needed changes and final judgments in any area of the dress code for the purpose of preserving modesty and consistency. If a field trip or class activity necessitates a departure from the normal dress code, students will be notified.

**Boys:** Approved campus wear (see below) is the acceptable dress for all junior and senior high school boys. All shirts with tails must be tucked inside pants. Shoes and socks must be worn (gym shoes are acceptable). MCS "spirit wear" shirts may be worn on Fridays. Hair is to be cut in a traditional way, not over the eyebrows, collar, or ears. Dyed or highlighted hair must be a natural color. Shaved stripes, letters and numbers or long hair hanging over close cut areas are not permitted. Sideburns may be worn only to the bottom of the ear. Boys are to maintain a clean-shaven appearance; therefore, mustaches or beards are not permitted. Earrings and necklaces are not acceptable. No male student shall have body piercing of any type. Only approved outerwear from Educational Outfitters may be worn over approved shirts in classrooms during the school day. All other jackets, coats, or other outdoor apparel are not to be worn in classrooms.

**Girls:** Approved campus wear is the acceptable dress for all junior and senior high school girls. Dresses, skirts, (and/or slit in the same) must measure below the knee. The hemline length is to be consistent in the front, back, and sides of all skirts and dresses. When girls are sitting, their dresses or skirts should not ride up past their knees. Appropriate undergarments are to be worn at all times. Khaki and navy dress pants are also acceptable. All shirts and blouses with tails are to be tucked inside the dress. Shoes must be of a substantial nature (no flip/flops or strapless sandals). MCS "spirit wear" shirts may be worn on Fridays. Hairstyles are not to be extreme or worldly. Dyed or highlighted hair must be a natural color.

On the occasions where a student represents Middletown Christian Schools as a participant or participates in a special afterschool event that is directly related to MCS (sports banquets, plays, recitals, Christmas programs, etc.), the student is to adhere to the above noted campus wear dress code, at a minimum. If the student does not adhere to the minimum dress code, he/she will not be allowed to attend the event or receive the award that day. Students are expected to adhere to the minimal dress code policy at official MCS sporting events AS A SPECTATOR, whether they are home or away. If a student is found to be out of compliance they will be subject to the same disciplinary action. Continued non-compliance will result in the student being denied admission to any future sporting events.

No student at Middletown Christian Schools shall acquire a tattoo once admitted as a student. This includes students who attend MCS in a non-sequential manner.

No female student shall have more than two (2) ear piercings per ear. No female student shall have any body piercing other than the ear.

## SCHOOL HOURS AND CLASS ATTIRE

An adopted dress code applies to all students in kindergarten through the twelfth Grade. In an effort to maintain uniformity and appropriate school dress, students are permitted to select their "campus wear" from an approved list of clothing. Detailed information regarding campus wear is available at the school office.

*Please note, not all styles and colors available by the manufacturer have been approved for campus wear at Middletown Christian Schools.*

## AFTER SCHOOL AND HOME SCHOOL ACTIVITY ATTIRE

### BOYS

At all after-school events AS A SPECTATOR and at all home school program sponsored activities, shorts may be worn that are longer than four (4) inches above the knee (walking shorts, cargo shorts, etc.)

## GIRLS

At all after-school events AS A SPECTATOR and at all home school program sponsored activities, slacks, pants or shorts may be worn. Care should be taken that pants are appropriate in style and not tight fitting and that shorts are longer than four (4) inches above the knee.

**\*\*Please note whether the sport is school sponsored or club sponsored.** The contacts and schedules will be different.

### SCHOOL SPONSORED VERSUS CLUB SPORTS

The athletic director and the athletic department run MCS sponsored sports. There are OHSAA rules for play and admission that MCS must follow strictly. The AD can organize games and times around school details with other schools associated with the program.

Sometimes there are not enough applicants within the MCS student body to fill a team. If that happens, the school can opt to pass the particular sport to a club sponsorship. This type of organization allows the team to accept more players that may not meet the OHSAA rules for the school, but it demands that the coaches find other teams outside of the OHSAA group that are available and willing to play against them. It also means the AD is now not involved in the organization or the planning of the sports events. Fees, contacts and schedules may be different if a team moves its classification from school sponsored to club sponsored.

Both avenues of sport must cooperate in the use of the facilities and the times available on the calendar. MCS requires coaches and players for both sponsorships to follow the MCS standards for eligibility and conduct.

## APPLICATION PROCESS:

1. Complete the application forms, which include:

#### NEW APPLICANTS:

MCS registration form ONLINE  
 MCS Family Survey ONLINE  
 MCS Emergency Medical Authorization form (Need at start of school year)  
 MCS Homeschool Application: Family Info and Expectations (1/3, 2a/3 and 2b/3)  
 MCS Homeschool Application: Partnership Acknowledgement 3/3  
 Complete your Intended Home Instruction form  
 Provide a copy of your child's immunization record

#### RENEWING PARTNERS:

MCS Emergency Medical Authorization form  
 (Need a new one at the start of the school year)  
 MCS Homeschool Application: Family Info 1/3  
 MCS Homeschool Application: Expectations 2a/3 and 2b/3  
 MCS Homeschool Application: Partnership Acknowledgement 3/3  
 Complete your Intended Home Instruction form

2. Provide a copy of the school district's letter of acknowledgement to home school

3. Be prepared to show a copy of your child's birth certificate.
4. Schedule an Interview with the Admissions Committee
  - ✧ New applicants will schedule a one-hour interview



# MCS HOME SCHOOL PROGRAM APPLICATION: FAMILY INFO (1/3)

LAST NAME \_\_\_\_\_

SCHOOL YEAR \_\_\_\_\_

<b>FOR OFFICE USE</b>			
Date Received: _____	Interview date: _____		
Total Received: \$ _____	Cash _____	Check # _____	
Date Notification Doc received: _____			

\_\_\_ NEW APPLICANT

\_\_\_ RETURNING PARTNER

**Parents:**

(\*Father) \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

(\*Mother \_\_\_\_\_)

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

\*If there is more than one household involved in the home schooling/parenting, please explain and give the necessary contact info: \_\_\_\_\_

\_\_\_\_\_

**Students enrolling in the program: (Please list from the oldest to the youngest)**

Name: _____	Age: _____	Grade: _____
Special Needs/Considerations? YES NO If YES, please explain: _____		
Something interesting about your child: _____		
_____		

Name: _____	Age: _____	Grade: _____
Special Needs/Considerations? YES NO If YES, please explain: _____		
Something interesting about your child: _____		
_____		

Name: _____	Age: _____	Grade: _____
Special Needs/Considerations? YES NO If YES, please explain: _____		
Something interesting about your child: _____		
_____		

Name: _____	Age: _____	Grade: _____
Special Needs/Considerations? YES NO If YES, please explain: _____		
Something interesting about your child: _____		
_____		

Name*: _____	Age: _____	Grade: _____
Special Needs/Considerations? YES NO If YES, please explain: _____		
Something interesting about your child: _____		
(*Additional children can be listed on the back of this page.)		

## MCS- HOME SCHOOL PROGRAM APPLICATION: EXPECTATIONS (2a/3)

LAST NAME \_\_\_\_\_

SCHOOL YEAR \_\_\_\_\_

**GETTING TO KNOW YOU AND YOUR HOME SCHOOL JOURNEY:** (Returning partners may skip to the next section, PARTNERING WITH MCS HOMESCHOOL)

**Yes No** Have you homeschooled before? If so, how long? \_\_\_\_\_

What were your reasons for choosing to home school? \_\_\_\_\_

How would you describe your philosophy of home schooling? (Un-schooling, classical, enrichment, hands-on, etc.) \_\_\_\_\_

What are your long-term goals for home schooling? (College prep, career/apprenticeship directed, civil service minded adults, military, ministry, etc.) \_\_\_\_\_

**Yes No** Is your spouse supportive of home schooling?

**Yes No** Are your children enthusiastic home schooling?

How would you describe your journey thus far? \_\_\_\_\_

### PARTNERING WITH MCS Homeschool:

How did you hear about the MCS Homeschool Program? \_\_\_\_\_

What do you hope to gain from your partnership with the MCS Homeschool Program? \_\_\_\_\_

**Yes No** Is your spouse in agreement with this partnership?

**Yes No** Are your children enthusiastic about the partnership?

Where would you like to serve your volunteer hours while partnering with us?

\_\_\_\_\_ On MCS campus

\_\_\_\_\_ At special events

\_\_\_\_\_ In the Homeschool study hall

\_\_\_\_\_ In the MCS classroom/ aide

\_\_\_\_\_ At a Homeschool activity

\_\_\_\_\_ At home school convention

\_\_\_\_\_ During achievement tests

\_\_\_\_\_ For the Homeschool

yearbook page

\_\_\_\_\_ Parent Teacher Fellowship

\_\_\_\_\_ Concession Stand at

Sporting Events

\_\_\_\_\_ Other:

## MCS HOME SCHOOL PROGRAM APPLICATION: EXPECTATIONS (2b/3)

LAST NAME \_\_\_\_\_

SCHOOL YEAR \_\_\_\_\_

Most of our services must be registered for at the beginning of the school year in order to meet the deadlines for participation. Please mark the services and activities you would like your family to participate in. Include the grades of the children you wish to participate.

- "FACTS" PAYMENT OPTION (monthly; special fee included)

- ON-CAMPUS CLASSES

CHILD	CLASS	GRADE

- Please use the backside for additional space

- Iowa ACHIEVEMENT TESTS (Must register in September to test in April) \$85/student

- YEAR END ASSESSMENTS with a certified teacher (Must register in September to assess in May/June)

- STRINGS PROGRAM (Must register in September to participate throughout the year)

- CHAPEL SERVICES (Elementary, weekly; JH/HS 3 days, monthly)

- ACSI: Spelling Bee (Grades 1-8; January)

- ACSI: Speech Meet (Grades 3-12; April)

- ACSI: Art Competition (Grades 3-12; March)

- PICTURE DAY (September, November, March; for inclusion in the yearbook)

- CURRICULUM PURCHASES through MCS discount (by April)

- CHRISTMAS SHOPPE

\_\_\_\_ Volunteering      \_\_\_\_\_ Shopping

- FIELD TRIPS

- Sports

CHILD	SPORT	GRADE

- Please use the backside for additional space

- PSAT** (Juniors-October)
- ASVAB** (military; Juniors-September)
- BOB JONES FINE ARTS FESTIVAL** (high school by audition; September)
- HIGH SCHOOL LOCK-IN at Chautauqua** (first week of school)
- JR HIGH LOCK-IN** (January)
- 8TH GRADE TRIP TO WASHINGTON** (April)
- SENIOR GRADUATION**
- 12TH GRADE TRIP**
- JR/SR BANQUET**
- CURRICULUM HELP**
- TRANSCRIPT HELP**

## MCS HOME SCHOOL PROGRAM APPLICATION: PROGRAM PARTNERSHIP ACKNOWLEDGEMENT (3/3)

*Please initial the following items indicating you understand the program guidelines and expectations.*

- \_\_\_\_\_ 1. I have read the MCS Homeschool Program Handbook and I understand this is a partnership in which I must take an active part with feedback and volunteer hours.
- \_\_\_\_\_ 2. I realize this is a ministry sponsored by Grace Baptist Church and Middletown Christian Schools. In such, neither GBC nor MCS can guarantee services beyond the initial year of enrollment.
- \_\_\_\_\_ 3. I have at least one year of experience in home schooling.\*  
\_\_\_\_\_ \*I do not have at least one year of home schooling, but I will petition for special consideration.
- \_\_\_\_\_ 4. I understand that MCS is partnering with me, accepting me as the primary instructor and that the role may require me to participate in activities with my child as the teacher.
- \_\_\_\_\_ 5. I understand that as a partner, I will need to serve at least the requested number of hours to help support and encourage the continuation of the program.
- \_\_\_\_\_ 6. I understand that to participate in the program, I and my family members must comply with the policies and practices in place for the program and regular MCS families.
- \_\_\_\_\_ 7. I understand that the membership fee (also called the registration fee) for the program does not cover every service available to full-time MCS students and I may be responsible for additional fees related to some services (sports, tutoring, etc.).
- \_\_\_\_\_ 8. I understand that the membership fee (also called the registration fee) for the MCS Homeschool program provides special discounts for my family and I may be responsible for additional fees associated services (supply fees, participation fees, etc.)
- \_\_\_\_\_ 9. I understand that my membership fee (also called the registration fee) is nonrefundable once the services have been implemented and nontransferable for MCS full-time enrollment.
- \_\_\_\_\_ 9. As a partner in this program, I agree to provide intentional feedback regarding the program's operation and benefits.
- \_\_\_\_\_ 10. As a partner in this program, I agree to share a positive attitude toward the program's mission and objectives and will strive to represent our God, the school and the home school community well.
- \_\_\_\_\_ 11. I understand that the Home School Coordinator is the liaison for the home school program at Middletown Christian Schools. All program communications should start with her before addressing or contacting school or church personnel.
- \_\_\_\_\_ 12. I understand that the Homeschool program is a ministry of GBC and MCS to provide support and resources to the independent home school family educating under the OAC Section 3301-34 statutes. I am eligible for consideration for membership only if I can provide documentation that substantiates our family's compliance to this law for independent home schooling.

Father's Name \_\_\_\_\_ Mother's Name \_\_\_\_\_

Father's Signature \_\_\_\_\_ Mother's Signature \_\_\_\_\_

Date \_\_\_\_\_

**MCS Homeschool Program**  
**INTENDED HOME INSTRUCTION**

**YEAR** \_\_\_\_\_  
**FAMILY** \_\_\_\_\_  
**STUDENT'S NAME** \_\_\_\_\_  
**GRADE** \_\_\_\_\_

**GRADES K-8**

**PLAN FOR FULFILLING OH Administrative Code Section 3301-34**

Pursuant to OH Revised Code Section 3301-34, "Home education must be in accordance with law." This requires that home school families notify their local superintendent of their intentions, provide the necessary student identification and information, and assure the local school ... "that home education will include the following... (a) Language, reading, spelling, and writing; (b) Geography, history of the United States and Ohio; and national, state, and local government; (c) Mathematics; (d) Science; (e) Health; (f) Physical education; (g) Fine arts, including music; and (h) First aid, safety, and fire prevention." **Under the ORC definitions for home schooling, the parent or guardian is the primary provider of the instruction.**

<b>SUBJECT AREAS EXPTECTED TO COVER THIS YEAR</b>	<i>Please list the course title &amp; curriculum name</i>		
	<b>AT HOME</b>	<b>AT MCS</b>	<b>OTHER OUTSIDE INSTRUCTION</b>
(a) Language, reading, spelling, and writing			
(b) Geography, US history, Ohio history; national, state, and local government;			
(c) Mathematics			
(d) Science			
(e) Health			
(f) Physical education			
(g) Fine arts, including music			
(h) First aid, safety, and fire prevention (i.e. health)			

**EXTRA CURRICULAR ACTIVITIES:**

- Sports:**
- Clubs:**
- Fine Arts:**
- Church:**

**MCS Homeschool Program**  
**INTENDED HOME INSTRUCTION**

**YEAR** \_\_\_\_\_  
**FAMILY** \_\_\_\_\_  
**STUDENT'S NAME** \_\_\_\_\_  
**GRADE** \_\_\_\_\_

## GRADES 9-12

### PLAN FOR FULFILLING OH Graduating Classes of 2018 and Beyond

Under the OAC definitions for home schooling, the parent or guardian is the primary provider of the instruction. If your child is a 10<sup>th</sup>, 11<sup>th</sup> or 12<sup>th</sup> grader applying to the Helping Hands program, please provide a copy of your child's current high school transcript so we can advise you more effectively on graduation requirements and expectations.

OHIO GRADUATION REQUIREMENTS for 2018		<i>Please list the course title &amp; curriculum name of the subjects you expect to cover with your child this year.</i>		
UNITS REQUIRED	COURSES REQUIRED	AT HOME	AT MCS	OTHER OUTSIDE INSTRUCTION
4 units	English language arts	(1 unit)	(1 unit)	(1 unit)
½ unit	Health	(½ unit)	(½ unit)	(½ unit)
4 units	Mathematics	(1 unit)	(1 unit)	(1 unit)
½ unit	Physical education 120 hours	(½ unit)	(½ unit)	(½ unit)
3 units	Science	(1 unit)	(1 unit)	(1 unit)
3 units	Social studies (Must include ½ credit World History)	(1 unit)	(1 unit)	(1 unit)
5 units	Electives	(___ unit)	(___ unit)	(___ unit)
1 unit	Economics and financial literacy REQUIRED	(___ unit)	(___ unit)	(___ unit)
1 unit	Fine arts REQUIRED	(___ unit)	(___ unit)	(___ unit)
>22	TOTAL CREDITS			

**Homeschool Fee List:**

<b>Family Registration fee</b>	<b>\$500 (\$600 after July 31st, 2023)</b>
<b>Class fee per semester</b>	<b>\$525 (\$200 off 1 class/for one semester)</b>
<b>Curriculum fee per class</b>	<b>\$60</b>
<b>Elementary Volleyball fee</b>	<b>\$160</b>
<b>Elementary Basketball Fee</b>	<b>\$160</b>
<b>JH Sports (per sport) fee</b>	<b>\$200</b>
<b>HS sports (per sport) fee</b>	<b>\$250</b>
<b>Science Lab fee</b>	<b>\$25</b>
<b>Life Skills HS fee</b>	<b>\$50</b>
<b>Life Skills JH fee</b>	<b>\$25</b>
<b>Art Studio fee</b>	<b>\$25</b>
<b>ACSI Participation fee</b>	<b>\$15</b>
<b>Yearbook fee</b>	<b>\$50</b>
<b>Drama fee</b>	<b>\$100 (per production/season)</b>
<b>FACTS fee</b>	<b>\$55</b>
<b>Iowa test fee</b>	<b>\$85</b>
<b>Enrichment day</b>	<b>\$250 (for homeschool partners)</b>
<b>Enrichment day non partner</b>	<b>\$500</b>
<b>Optional Technology device</b>	<b>\$250</b>
<b>Rental Fee</b>	
<b>(must be taking 2 core courses on campus, otherwise homeschool students must provide their own)</b>	
<b>Application fee for</b>	<b>\$100</b>
<b>new students only</b>	